



**Meeting Minutes for the Parks, Recreation  
and Cultural Services Board / Tree Board  
Regular Meeting**

**January 23, 2014  
7:00 p.m.**

**Shoreline City Hall  
Room 303**

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**1. Call to Order/Attendance**

The meeting was called to order by Chair Beth at 7:05 p.m.

Park Board Members Present: Katie Beth, John Hoey, Christine Southwick, Betsy Robertson, Kevin McAuliffe, Garry Lingerfelt

Excused absence: Jesse Sycuro

City Staff Present: Dick Deal, Director; Maureen Colaizzi, Parks Projects Coordinator; Kirk Peterson, Parks Maintenance Superintendent; Mary Reidy, Recreation Superintendent; Ros Bird, Public Art Coordinator; Lynn Gabrieli, Administrative Assistant III

**2. Approval of Agenda: Chair Beth called for a motion to approve the agenda as written. So moved by Mr. McAuliffe and seconded by Mr. Lingerfelt. The motion carried.**

**3. Approval of Minutes: Chair Beth called for the motion to approve the December, 2013 minutes as written. So moved by Mr. Lingerfelt and seconded by Mr. Hoey. The motion carried.**

**4. Public Comment**

- Carolyn Ballo, Shoreline, affirmed the Board's attention to wildlife living in Shoreline.
- Janet Way, Shoreline, attended the Urban Forest Strategic Plan Open House. She expressed confusion about the dot exercise and would have preferred a simple messaging strategy. Ms. Way also requested the installation of owl boxes at Paramount Park.
- Vadim Dolgov, Shoreline, requested that the temperature of the pool be lowered to support athletic swimmers.
- Boni Biery, Shoreline, thanked the Board for the work done so far on the Urban Forest Strategic Plan and requested that the public comments be captured and made available to the public prior to the February meeting.

**5. Comments from the Board**

- Mr. Deal introduced Vadim Dolgov who will be recommended for appointment as a youth member to the Board at the next Council meeting.
- Mr. Deal acknowledged the presence of Mayor Shari Winstead and Deputy Mayor Chris Eggen.
- Ms. Southwick reported that Puget Sound Bird Observatory, of which she is a member, will install eight owl boxes in Hamlin, Boeing Creek and Twin Ponds Parks in February. The public will be encouraged to report activity.

## 6. Staff Reports

Kirk Peterson, Parks Maintenance Superintendent

- Thirteen hazardous Lombardy Poplar Trees have been removed from Twin Ponds Park. 33 evergreens have already been replanted throughout the park as replacement trees. Mr. Peterson presented additional tree species recommended for planting which include Shore Pine, Cascara, Grand Fir, Vine Maple, Pacific Willow, and Pacific Crabapple.
- Playgrounds are being resurfaced.
- Sunset Park Community Garden irrigation lines have been laid.
- Graffiti has been on the rise in area parks. The Police Department is now locking parks and gates.

Mary Reidy, Recreation Superintendent

- The new Celebrate Shoreline logo is in final design.
- The Youth and Teen Development Program received the Martin Luther King Day Proclamation at the City Council meeting.
- Lake Forest Park residents now have a 24 hour resident rate window with early registration privileges to reduce staff processing time. Registration appears to be up this year over last year.
- Active Adult Programming turned one year old. Trips are filling quickly.
- Million Stair Challenge will happen again with a new Million Step Challenge at Paramount School Park planned for the spring.
- Camp Shoreline hosted 35 campers for the Holiday Week camp.
- The location of Meridian Park for camp will change in 2015 by the Shoreline School District's request.
- The Pool Assessment is in the final stretch and more information will come to the Parks Board in February.
- Winter programming is underway and going strong.

Park Development presented by Kirk Peterson and Dick Deal

- ShoreDog is hosting a public meeting on February 4 at City Hall, 7:00-8:30.
- Play equipment is being selected for a park tot lot at Echo Lake.
- EarthCorps will be constructing the garden plots at Sunset School Park Community Garden. Construction is scheduled to begin mid-February and completion is set for mid-March.

## 7. Unfinished Business

*Urban Forest Strategic Plan Open House Debrief*

Consultant Elizabeth Walker affirmed the public input gained through the open house process. The comments will be gathered, synthesized and brought back to the Board in February.

- Board comments included feedback about the Vision Statement, feedback about the wording of the boxes in the Matrix to make them more clear, the difficulty of narrowing the key objectives down to three, confusion expressed about the dots—what they mean and where they should be placed. Ms. Walker welcomes feedback that would clarify the matrix.
- Several citizens expressed the desire to reflect on what they've seen and heard before providing feedback via the Comment Forms provided.
- Ms. Walker will revisit the Board at the February Board meeting. Mr. Deal and the Board publicly thanked Ms. Walker.

**8. New Business**

*Sunset Community Garden Committee Appointment*

**Mr. Deal recommended Glenda and Ben Fabrizio and Sarah Baker for appointment to the Sunset School Park Community Garden Committee. Chair Beth called for the motion to approve. Ms. Southwick moved. Ms. Robertson seconded. The motion carried.**

*University of Washington Student Project at RBSW Park*

University of Washington graduate student, Marcienne Scofield provided a history of the University of Washington Restoration Ecology Network and presented a 2014 project proposal. The work plan includes the removal of Scotch Broom, the main invasive at the park, and the installation of erosion protection by way of fascines. The planting plan is currently under review by UW instructors and a draft will be completed by January 31, 2014. The final plan will be completed by Feb. 14 which will subsequently come back to the Board for approval. Four work parties have been planned and are on the City calendar. **Mr. Hoey moved to approve the proposed work plan. Seconded by Ms. Southwick. The motion carried.**

*Approval of 2014 Public Art Plan*

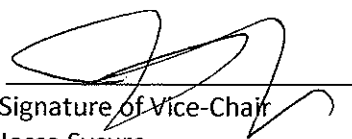
Ros Bird, Public Art Coordinator, presented an overview of the Public Art Plan including the vision, the history and process, the Art Committee, Project Processes, the Public Art Collection, Future Vision, and the Public Art Budget. Projections reflect a steadily declining budget which will be depleted due to decreased revenue by 2019. The Plan and the challenges of the diminishing fund will go to the Council in April. Opportunities for alternate forms of revenue were also presented. **Chair Beth called for the motion to approve the 2014 Public Art Plan. So moved by Ms. Robertson and seconded by Ms. Southwick. The motion carried.**

***PRCS/Tree Board Internal Business***

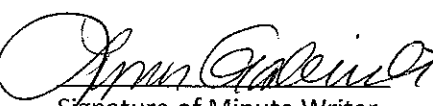
- Mr. Deal invited the Board's comments related to where they prefer to hold monthly Board meetings. In general, small meeting rooms are preferred over the Council Chamber and the suggestion was made to continue meeting in a less formal configuration and reevaluate as time goes on.
- Mr. Deal opened the conversation for the Board to suggest topics to add to the 2014 Work Plan. Comments from the Board included: How well are we fulfilling the needs of the population as a whole? Are our services being used? Are there gaps? What stitches the City together? How do people connect? What are the connections between Parks and transportation networks, and green infrastructure as it relates to storm water retention? What makes us a sustainable city? How can we become even greener?
- What opportunities exist for community service on days like MLK Day and Earth Day, etc? Should that start with the Board?
- Plans for Arbor Day?
- With the Board's approval staff will schedule a presentation regarding wildlife in Shoreline for a March or April Board meeting.

**9. Adjournment**

**Hearing no further business Chair Beth called for the motion to adjourn. So moved by Mr. McAuliffe and seconded by Ms. Southwick. The January Board meeting adjourned at 8:55 p.m.**

  
Signature of Vice-Chair  
Jesse Sycuro

2/27/14  
Date

 2-27-14  
Signature of Minute Writer  
Lynn Gabrieli